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The most current program policies and requirements can be found at http://politicalscience.stanford.edu


Chapter 1 - Introduction

This program guide supplements the Stanford Bulletin (ExploreDegrees) and other University publications by providing information about department-specific policies and procedures. It also provides helpful resources to support students during their academic program. Further information and resources are available from the Director of Graduate Studies, advisors, and department staff.

Because graduate school is an active partnership between the student and the department, the department expects students to familiarize themselves with this information and to seek clarification as needed.

Students are held to the degree requirements included in the Stanford Bulletin (ExploreDegrees) and department program guides published in the year of matriculation; departmental practices and procedures outlined in the program guide may change year to year. Program Guides applicable to cohorts who entered the program in previous years are available in Resources for PhD Students. As such, the information provided in this guide is applicable to students who entered the PhD program in 2018-19.

This introductory chapter provides some important definitions and lists some basic requirements:

- a list of Department faculty and staff serving key roles in the Ph.D. program (1.1)
- community values (1.2)
- university policy sources (1.3)
- the distinction between pre-candidacy and candidacy (1.4)
- minimum standards for adequate academic progress (1.5)
- a general timeline through the Ph.D. program (section 1.6 and table 1.1)
- the availability of a Master’s degree (1.7)
- Department vs. University requirements (1.8)
- International students (1.9)
- Academic accommodation and the Office of Accessible Education (1.10)
- Full-time program (1.11)
- Notification/Obligation to Read Email (1.12)
1.1 Department Personnel

This guide makes repeated references to field convenors, the Director of Graduate Studies, and the Student Services Manager. For the 2018-19 academic year, these roles are fulfilled by:

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Director of Graduate Studies</td>
<td>Gary Cox</td>
</tr>
<tr>
<td>Student Services Manager</td>
<td>Jennifer Radley</td>
</tr>
<tr>
<td>American Politics Field Convenor</td>
<td>Shanto Iyengar</td>
</tr>
<tr>
<td>Comparative Politics Field Convenor</td>
<td>David Laitin</td>
</tr>
<tr>
<td>International Relations Field Convenor</td>
<td>Ken Schultz</td>
</tr>
<tr>
<td>Political Methodology Field Convenor</td>
<td>Justin Grimmer</td>
</tr>
<tr>
<td>Political Theory Field Convenor</td>
<td>Alison McQueen</td>
</tr>
</tbody>
</table>

1.2 Community Values

As part of the Stanford community and in preparation for becoming responsible members of professional communities, graduate students are held to the highest ethical standards. As stated in the Code of Conduct, the University values integrity, honesty and fairness and strives to integrate these values into its teaching, research and business practices.

Other key value statements, including information on academic integrity, are available in:

- The Fundamental Standard
- The Honor Code
- The Stanford Bulletin (ExploreDegrees)

Our department is committed to a diverse, inclusive and respectful community. To that end, we bear a collective responsibility to:

- Be a role model of respect and understanding
- Address issues when you encounter them
- Speak-up for colleagues and peers
- If you’re not comfortable addressing an issue, seek guidance from department staff, the Graduate Life Office or other campus resources.
1.3 University Policies

Students are responsible for familiarizing themselves with relevant University policies and procedures. Here are five helpful policy sources:

- The Stanford Bulletin (ExploreDegrees) is the official statement of University policies, procedures, and degree requirements.
- Graduate Academic Policies and Procedures (GAP) includes information specific to graduate students, including: general requirements, academic progress, University milestones, and graduate aid policy.
- The Administrative Guide contains policies related to graduate student employment and assistantships.
- The Research Policy Handbook contains a collection of policies, guidelines and general information related to research at Stanford University.

Because it can be difficult to locate specific policies and procedures, students are encouraged to contact the Director of Graduate Studies, their advisor, or department staff whenever they have questions.

1.4 Pre-Candidacy and Candidacy

Progress towards the Ph.D. degree is in two stages:

1. a two-year pre-candidacy stage, where program requirements such as coursework, fields of study, and qualifying exams are met (see chapter 2)
2. candidacy, focused on refining research skills, teaching skills, and on writing the doctoral dissertation (chapter 3)

Short of the dissertation itself, advancing to candidacy is the single biggest milestone on the way to the Ph.D. Chapter 2 deals with the requirements and procedures for advancing to candidacy.
1.5 Adequate Progress

Students identified as not meeting the requirements for adequate progress are reviewed by the faculty, the outcome of which may be dismissal from the Ph.D. program. Students have the opportunity to explain any special circumstances. Approval for continuation in the degree program is contingent on agreement by the student and department to a suitable plan to maintain appropriate progress in subsequent quarters. Dismissal of graduate students is addressed in separate guidelines (see GAP 5.6, Dismissal For Academic and Professional Reasons).

In addition to the specific program requirements listed in this guide, at each stage of the Ph.D. program, the Department has the following minimum standards for adequate academic progress:

1. Except in rare circumstances approved by the Director of Graduate Studies, no more than two of the following grades on the transcript at any given time: Incomplete (Inc); Grade Not Reported (GNR); No Pass/No Credit (NP/NC); or Withdraw (W).
2. Adequate grades in all courses taken each term. Any grade of B- or below is considered to be less than adequate. Grades of B- or below are reviewed by faculty and, in some, cases the student may be required to revise and resubmit work associated with the course or retake the course. (While a B is the minimum required grade for all classes, all fields require higher minimum grades for courses taken to fulfill the pre-candidacy requirements for the first or second field. Refer to the field statements in Appendix A for details.)
3. Graduate students in the first year must enroll in at least 15 units and must pass at least 8 units per term by the end of the term. Graduate students in years 2, 3 and 4 must register in at least 8 units and must pass at least 6 units by the end of each term.
4. Advanced to candidacy by close of the sixth quarter (i.e. for most students, the end of their second academic year in the Ph.D. program).
5. Approval of dissertation prospectus by the end of the third year.
6. Dissertation Reading Committee formed by end of the fourth year.
7. Advance to TGR status by end of the fourth year.
8. Substantial progress toward completion of the dissertation in the fourth and fifth years.

1.6 Timeline

Table 1.1 provides enrollment and program completion guidelines for Political Science Ph.D. students. After the first year and until TGR status (see section 6.4), students are capped at 10 units of coursework per quarter. Chapter 2 deals with specific requirements in detail.
### Table 1.1: Enrollment and Program Completion Guidelines

<table>
<thead>
<tr>
<th>Year</th>
<th>Unit Requirements</th>
<th>Exams &amp; Field Paper</th>
<th>Dissertation</th>
<th>Teaching</th>
<th>Paperwork Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st</td>
<td>15-18 units/quarter 50-54 units</td>
<td>Summer: Begin field paper</td>
<td><em>Spring: Submit TA preferences for following year.</em></td>
<td>Fall: <em>Pre-candidacy Plan.</em></td>
<td></td>
</tr>
<tr>
<td>4th</td>
<td>10 units/quarter 135+ units</td>
<td>Form Dissertation Reading Committee.</td>
<td>Students will likely TA two quarters.</td>
<td></td>
<td>Spring: Dissertation Reading Committee Form. Summer: <em>Request for TGR Status</em> upon completion of 135 units and in advance of fall quarter of 5th year.</td>
</tr>
<tr>
<td>5th</td>
<td>Terminal Graduate Registration**</td>
<td>Form Oral Examination Committee Submit University Oral Examination Schedule two weeks prior to the Examination date. Refer to the Registrar for instructions on dissertation submission.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*While 45 units is the minimum required number of units for first year students, enrolling in 50-54 units will put students ahead of schedule, thereby allowing more flexibility during the second-fourth years.

**When a student enrolls as a Terminal Graduate Registrant, they enroll in 0-3 units at a reduced tuition rate. The Department will pay this reduced rate in the student’s fifth year only. If a student enrolls in TGR in subsequent years, they must find alternate funding. If a student does not qualify for TGR status by the start of their fifth year, they are responsible for paying the difference in the TGR tuition rate and the 8-10 unit tuition rate.
1.7 Master’s Degrees

1.7.1 Political Science Master’s Degree

The Department does not offer a terminal master’s degree. Current doctoral students within the Department and from other Stanford University departments may apply for a Master of Arts in Political Science during the course of their Ph.D. program. Enrollment in and conferral of the MA are not automatic. Students interested in this option must:

1. Submit the Graduate Authorization Petition through Axess in order to add the MA to their program.
2. Submit the Master's Program Proposal to the Student Services Manager after all the requirements for the masters have been completed.
3. Apply to graduate (in Axess, before the quarterly deadline). The degree is not conferred automatically.

Students who have applied to the M.A. program may confer the M.A. degree in Political Science when they have met the following requirements:

1. Completion, at Stanford, of at least three quarters of residency as a graduate student and 45 units of credit.
2. At least two graduate seminars (10 units) in each of two fields and at least one graduate seminar (5 units) in a third field. These 25 units must be taken in Political Science graduate seminars of 300 level and above. Cross-listed classes, workshops and directed readings do not count towards this requirement except with prior approval from the Director of Graduate Studies.
3. The Political Science fields that students may choose from are: International Relations, Comparative Politics, American Politics, Political Theory and Political Methodology. Not more than 25 units of the 45-unit requirement may be taken in a single field.
4. The remaining 20 units must come from courses numbered above 100. Of those 20 units, a maximum of 10 units of classes taken from outside of the Political Science department may count towards the master’s degree. Classes taken from outside the Political Science department must be highly relevant to the discipline and approved by the Director of Graduate Studies. A maximum of 10 units of directed reading coursework may count towards this requirement.
5. A grade point average (GPA) of 2.7 (B-) must be maintained for all classes taken to fulfill master's degree requirements. All courses must be taken for a letter grade.
6. No thesis is required.
1.7.2 Master's Degrees in Other Departments

Students often accrue sufficient credit in other departments to be eligible for Master's degrees there (e.g., Statistics, Economics). Students can continue to take classes around the University after they have advanced to candidacy. Students interested in earning a Master's degree in another department should speak with that department's Graduate Administrator. Students who pursue a Master's degree during the course of their Ph.D. program are not eligible to also transfer credit from graduate coursework completed at another institution (section 7.4). Similarly, students earning a Master's Degree in Political Science may not also complete a Master's degree in another department.

1.8 Department vs. University Requirements

The Stanford Bulletin (ExploreDegrees) and the Graduate Academic Policies and Procedures (GAP) handbook contain detailed and up-to-date information on University policies, procedures, and requirements concerning graduate degrees at Stanford. The GAP is especially useful as it provides policy rationale, implementation guidelines, and documents related to graduate policy. Where University and Department requirements speak to the same issue, Department requirements as published in the Department's section of the Stanford Bulletin (ExploreDegrees) take precedence.

1.9 International Students

International students should be aware that Federal immigration law and procedures might impinge upon some of the rules and regulations discussed in this guide. In particular, leaves of absence (section 7.2), failure to maintain adequate progress (section 1.5), and failure to maintain continuous registration (section 7.1) are just some of the issues that can be problematic for international students. Stanford is required to regularly report on the status of its international students to the U.S. government. International students who are not in good academic standing (section 1.5) are almost always classified as “out of status” by the immigration authorities, and may be required to leave the country immediately. Immigration law is not static, and the conditions that attach to visa may change over the course of an international student’s time at Stanford. International students are strongly advised to use the resources at the Bechtel International Center to stay appraised of how their current academic status interacts with their visa status; in particular, if an international student has any doubts about their visa status, they should contact the Student Services Manager and the Bechtel International Center, especially if they are contemplating a journey outside the United States.
1.10 Academic Accommodation

The Office of Accessible Education (OAE) supports students with disabilities, providing a wide array of support services, academic accommodations, and programs. The department is fully committed to supporting students with disabilities and providing academic accommodations as recommended by OAE. Students with academic accommodation should provide course instructors with a copy of the OAE letter at the start of each quarter; academic accommodation will not be granted in the absence of such a letter.

1.11 Full-Time Program

The Ph.D. program is a full-time program. Students are expected to be available Monday through Friday, 40 hours/week, for classes, meetings with advisors and assistantship work. In addition, students are expected to remain in residence (and live within reasonable proximity to the campus) for the duration of each academic quarter and during any summer for which they must complete a required course or are funded on an assistantship unless they receive prior approval to be away from campus from the Director of Graduate Studies.

1.12 Notification/Obligation to Read Email

For many Department and University communications, email to a student’s Stanford email account is the official form of notification to the student, and emails sent by University officials (including Department faculty and staff) to such email addresses will be presumed to have been received and read by the student. Emails and forms delivered through a SUNet account by a student to the University may likewise constitute a formal communication, with the use of this password-protected account constituting the student’s electronic signature.
Chapter 2 – Pre-Candidacy

2.1 Timetable and General Requirements

2.1.1 Six Quarter Timetable

In accordance with University guidelines, Ph.D. students are expected to advance to candidacy by the end of their sixth quarter in the program (i.e., by the end of Spring quarter in their second year in the program for most students). It is the Department’s practice that all students in their sixth quarter be considered for candidacy at a special meeting of the faculty (typically in Week 10 of Spring quarter). All the requirements for advancing to candidacy listed below must be completed by this meeting.

In some cases, students may be completing courses in the Spring quarter and may not have a grade in hand at the time of the Week 10 student review meeting; provided all other program requirements are met, these students are usually advanced to candidacy pending successful completion of their Spring quarter classes.

In some instances, a particular student’s sixth quarter in the program may not be Spring quarter (e.g., if the student has taken a leave of absence): in these cases the Department may consider the student’s candidacy at the Fall quarter student review meeting. The Fall and Spring student review meetings are the only times during the year at which faculty will consider a student’s case for candidacy.

2.1.2 Fourth Quarter Statement of Purpose

By the second week of the fourth quarter of the Ph.D. program (usually Fall of the second year), students are required to file a Statement of Purpose, listing which requirements they have met, and a timetable indicating how they plan to meet any outstanding requirements. The document is returned to the Student Services Manager, who reviews it along with the Director of Graduate Studies. The statement provides a useful check for both the students and the Department on the student’s progress, ensuring that the student is on track to meet the sixth-quarter deadline for advancing to candidacy.

2.1.3 Failure to Meet Six Quarter Timetable

Should a student not be advanced to candidacy by the end of the sixth quarter, the student is at serious risk of being dismissed from the Ph.D. program.
2.1.4 Confidence of the Faculty

Faculty vote on admission to candidacy at the end of the second year and following successful completion of all pre-candidacy requirements. In the Department of Political Science, pre-candidacy requirements include completion of all required course work, papers and comprehensive exams. To be eligible for candidacy, students must complete the requirements listed below. However, advancement to candidacy is not automatic upon completion of these requirements.

The decision to admit to candidacy is made by the faculty and is grounded in an overall assessment of the student’s ability to successfully complete the remaining requirements of the Ph.D., including the dissertation, at a very high level. Grades and successful completion of exams constitute only part of the evidence weighed in making this judgment. Admission to candidacy is not automatic, nor is it based solely upon satisfactory completion of pre-candidacy requirements.

Advancement to candidacy is an expression by the faculty of their confidence that the student can successfully complete the Ph.D. program and, in particular, complete the doctoral dissertation that is “an original contribution to scholarship” that exemplifies “the highest standard of the discipline” (this language comes from the Stanford Bulletin).

Upon advancement to candidacy, students will file their Application for Candidacy for Doctoral Degree with the Student Services Manager.

2.1.5 Failure to Advance to Candidacy

In a review for admission to candidacy, if the faculty votes not to recommend the student for admission to candidacy, the vote results in the dismissal of the student from the program. In the Department of Political Science, students not admitted to candidacy may be provided a final quarter of funding and have the option of receiving their master’s degree if all requirements have been completed.

2.2 Summary of Specific Requirements

Prior to being considered for candidacy, students must complete:

- first, second and third fields (see section 2.3 and 2.4)
- a second year research paper (section 2.5)
- the political theory requirement (section 2.6)
- the quantitative methods requirement (section 2.7)
- Poli Sci 400: Research Design (section 2.8)
- all other requirements specified by the field, as listed in the field statement (see Appendix A).
2.3 Field Requirements

The program is divided into five fields: American Politics, Comparative Politics, International Relations, Political Methodology, and Political Theory. Students are required to complete coursework in a first, second, and third field in order to ensure that they gain a broad understanding of the field of political science that comprehends the literatures of more than one specialization.

Political Methodology is divided into two streams: Formal Theory and Quantitative Methodology. Students may not choose Formal Theory and Quantitative Methodology as two of their three fields.

2.3.1 Field Statements

Field statements, which list the coursework, examination and paper requirements students must fulfill for each field, are available on the department website and in Appendix A of this guide. These statements are updated each year to reflect any changes to a field’s requirements.

2.3.2 First and Second Field Requirements

Students demonstrate proficiency in the first field by completing coursework, fulfilling any other requirements as listed on the field statements, and passing a comprehensive examination. In order to prepare for a comprehensive exam, each field offers a series of courses designed to familiarize students with the literature of that field. In addition, a field may require that students take one or more elective courses covering a specific aspect of the field.

Students demonstrate proficiency in the second field by completing coursework and fulfilling any other requirements as listed on the field statements. Students do not take a comprehensive examination in the second field.\(^1\)

Students should refer to the field statements, available in Appendix A, for detailed information on the required classes, grades, examinations and papers for each field.

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\(^1\) Students who entered the program in 2016-17 and after are required to pass a comprehensive exam only in their first field. Students who entered the program in 2015-16 and earlier were required to pass comprehensive exams in both their first and second fields prior to being eligible to advance to candidacy.
Political scientists often interact with scholars and scholarship that lies outside their primary field(s) of expertise. Accordingly, it is a program requirement that students take classes in a third field in order to broaden their grasp of Political Science as a discipline.

The third field requirement is satisfied by taking two courses for at least three units each for a letter grade of B or better from among courses approved by the field convenor. Note that some fields may have specific course requirements. Refer to the field statements for particular field requirements (and see section 2.9 below).

Third field courses must be in addition to any other core courses required in the department. For instance, if one takes Political Methodology as a third field, then the necessary classes are in addition to 450A and 450B, which are required of all students in the program (see section 2.7); similarly, if the third field is Political Theory, the necessary classes are in addition to any classes taken to satisfy the Theory class required of all students (see section 2.6).

Subject to approval from the Director of Graduate Studies, students may create their own third field by using two courses in separate fields but with a common topic to meet the third field requirement, provided that neither course is also taken to fulfill first or second field requirements. Approval for this is rarely granted because the purpose of the third field is breadth within Political Science. In extraordinary circumstances, students may also be permitted to use appropriate courses taught in other departments to count towards their third field. This requires written approval by the Director of Graduate Studies.
2.4 Comprehensive Examinations

Comprehensive examinations are given in the beginning of Spring quarter. It is recommended that students do not take the field examination before their fourth quarter at Stanford. Students who wish to take a field’s comprehensive examination before their fourth quarter must get permission from the Director of Graduate Studies. Copies of past examination questions are available from the Student Services Manager.

Students are strongly advised to consult with the convenor of the respective field in which they are planning to take a comprehensive examination so as to discuss the state of their preparation for the exam, to calibrate expectations as to the material to be covered, and the quality of the answers required to earn a pass. In some cases, field convenors may advise the student to delay taking the examination if the risk of failure seems sufficiently high.

2.4.1 Grading of Comprehensive Examinations

Comprehensive exams are prepared by the faculty in each field under the overall supervision of the field convenor. Each answer is graded by at least two faculty members.

2.4.2 Failing Comprehensive Examinations

Students who fail a comprehensive exam may repeat the respective examination once. Students failing a comprehensive exam twice will be subject to a review by the faculty, the outcome of which may be dismissal from the Ph.D. program.

Students who fail a comprehensive exam need to immediately concern themselves with the task of re-taking the exam or exploring options in other fields. Students retaking a comprehensive exam may do so only at the regularly scheduled exam periods in Fall and Spring quarter. It is not possible to take two comprehensive exams during the same exam period.

2.4.3 Field Convenors

In addition, each field has a member of the faculty serving as the field’s convenor, who is responsible for administering written examinations and reviewing research papers. The field convenor advises students on the standards and requirements established for each field, and on the courses and seminars which would be helpful in preparing for both the field’s comprehensive examination and the second year research paper. Students should consult regularly with the convenors for each of their fields of concentration.
2.5 Second Year Research Paper

Prior to being advanced to candidacy, each student must also produce a research paper (field paper) demonstrating the capacity to produce research at a level expected of students preparing to write a high quality Ph.D. dissertation. Students generally work closely with at least two field paper readers.

2.5.1 Content

Often, the second year research paper pursues an idea encountered in classes in a particular student’s first or second field. Sometimes the experience of researching and writing the second year research paper helps the student (and the advisors) assess the viability of a particular idea as a dissertation topic. Students are strongly encouraged to explore ideas for second year research papers with the faculty, and to consult regularly with the faculty as the second year paper is being researched and written. This is an effective way to not only improve the content of the paper, but to assess which professors might be well matched to a student’s research interests. In turn, this information can help guide the selection of an advisor and the formation of a dissertation reading committee (see section 3.2.2).

2.5.2 Standards and Format

The length and content of second year research papers varies across the fields and by topic. Students should consult with their field paper readers.

2.5.3 Assessment

Second year research papers are assessed by two readers from among the regular Department faculty. These readers are usually in the student’s first field. In Winter quarter of the student’s second year, the student consults with the field convenor to determine which two faculty will read the paper. The two readers will be reported to the Student Services Manager by the end of January of year 2 using the Field Paper Readers Form. By June 1 of year 2, the faculty readers indicate their approval of the paper by signing the Field Paper Approval Form. Students then return the signed approval form and a copy of the approved paper to the Student Services Manager.

2.5.4 Schedule

The second year research paper is given considerable weight as the faculty consider an application for candidacy. Accordingly, the only thing worse than a poor quality second year research paper is an unfinished second year research paper. Students are strongly advised to begin work on their second year research papers in the summer between their first and second years in the program, and to submit a first draft to their advisors sometime in the Fall of their second year. Almost always, faculty readers require revisions before approving the second year research
paper, and the time from submission of a draft to final approval can be surprisingly long. Second year research papers are considered incomplete until approved by the two faculty readers.

2.6 Political Theory Requirement

All students are required to complete one political theory class for five units with a letter grade of B or better prior to advancing to candidacy. Students should consult the Political Theory field statement for a list of course options that fulfill the requirement. Unless special permission is granted by the field convenor, all other courses will not fulfill the requirement. Students may be waived from this requirement at the discretion of the Political Theory field convenor, on the basis of (a) graduate-level coursework taken at other universities; or (b) passing a qualifying exam.

2.7 Quantitative Methods Requirement

All students are required to take 450A and 450B for a letter grade of B or better. Credit for equivalent classes is at the discretion of the Political Methodology field convenor. Students may be waived from this requirement by passing a qualifying exam.

2.7.1 Introduction to Political Methodology (‘Math Camp’)

Introduction to Political Methodology is a mandatory three-week, intensive course designed to introduce and review core mathematics and probability prerequisites that students will need to be successful in the quantitative methods courses in the Political Science department and elsewhere at Stanford. The course covers key concepts from calculus and probability theory that are extensively used in quantitative methods classes, and, to a lesser extent, in game theory. It also provides an introduction to statistical computing.

The aim of the course is to give students an opportunity to practice some of the mathematics and probability they may have previously learned and to introduce them to areas that may be new to them so that they will be ready to enter classes that presume prior familiarity with these concepts, such as the quantitative methods sequence (the 450 sequence) and formal theory classes (e.g. 356A and B). The course is staffed by faculty and two graduate students. The learning will proceed through lectures, hands-on exercises, and homework.
2.8 Poli Sci 400: Research Design

All students are required to take Poli Sci 400C for a letter grade of B or better. This course is a research design practicum. Students are required to propose a research question that speaks to a consequential political issue, and one which can be successfully addressed relying on disciplinary tools. Over the quarter, students will be guided through the elements of research design (narrative, theory, and statistics). The final product will be a project description of the form demanded by the National Science Foundation for its research proposals.

Students may take Poli Sci 400C in year 1 or year 2 but must take it prior to advancing to candidacy. Some fields test material covered in Poli Sci 400C on their comprehensive exam. Students who plan to take comprehensive exams in those fields should take 400C in year 1 in order to be prepared to take the exam in year 2. Refer to the field statements in Appendix A for details.

2.9 Choosing Classes

2.9.1 How Many Classes To Take

Table 1.1 outlines the recommended number of units to be taken each quarter. The University imposes a maximum on the number of classes that a first year student can take at 18 units per quarter. Students are strongly recommended not to over-extend themselves in their first year in the program, and especially their first quarter. Three political science classes (e.g., 450A or its equivalent, plus the first classes from the core sequence of one’s first and second field), along with workshop attendance, will keep most students more than busy, and account for 15 course units, plus 1-2 units each term for workshop attendance.

2.9.2 Limits on Enrollment

However, students must take at least 15 units per quarter in the first year. There are two reasons for this. First, beginning in the second year, and until students reach TGR status (see section 6.4), University regulations prohibit students from taking more than 10 units per quarter; the rationale is primarily to do with leaving enough room for assistantship work (teaching and/or research).

Secondly, because the first field core sequence needs to be completed (so as to take the exam), along with the second and third field requirement, the quantitative methods requirement, the political theory requirement and 400C, all by the end of the second year, students cannot afford to take less than 15 units per quarter in the first year.

Most students have found it beneficial to actually take more than 15 units per quarter in the first year, as it creates flexibility in the second-fourth years of the program. The Department encourages first year students to enroll in workshops as a way to accrue additional units without over-extending themselves.
2.9.3 Which Classes To Take

Almost all students find that with a first field, a second field and a third field, 400C and the quantitative methods and political theory requirements to complete, the question of course selection in year one simplifies to selecting first and second fields and then completing the core sequence classes of those fields so as to be ready for the comprehensive exam in the first field and to be able to fulfill the coursework requirement for the second field. In addition, students need to be working on their field paper in the second year (see section 2.5), which is both time consuming and harder to do without the knowledge of the relevant literatures covered in the core sequence classes.

In short, a backwards recursion from the requirement that the first and second fields be complete by the end of the second year leads to the recommendation that at least one if not both sets of core classes for a student’s first and second fields should be completed in the first year.

Students should consult each field’s statement (see Appendix A) or convenor to determine what classes are required for each field and whether there are other requirements for the field before sitting the field’s comprehensive exam.

2.9.4 Methodology in the First Year

Most students also complete the methodology requirement (450A and 450B) in their first year, for several reasons:

1. methodological literacy makes it easier to critically evaluate the research literature encountered in the core sequences of American Politics, Comparative Politics and International Relations;

2. students need to start producing research over the course of the second year; second year research papers need not use quantitative or formal methods, but many do;

3. students are required to take Introduction to Political Methodology (see section 2.7.1) in the weeks prior to their first quarter in the program, so progressing immediately into the methodology sequence is easier than delaying a year.
2.9.5 Other Considerations

The preceding discussion makes clear that there are considerable constraints on the selection of classes in the first year, after a student has more or less settled on the choice of fields. But in addition, in order to adhere to the sixth quarter deadline on advancing to candidacy students need to carefully plan when they will:

1. satisfy the political theory requirement (see section 2.6);
2. satisfy the third field requirement (see section 2.3);
3. take Poli Sci 400C: Research Design (see section 2.8)

2.9.6 Strengths and Weaknesses

The current Stanford program is heavily "front-loaded", with a large number of program requirements to be met in the first two years. The benefits are that students are provided with a structured introduction to at least two major fields of the discipline while acquiring tools and skills that will enable them to start doing their own research. Program requirements related to classes are completely out of the way after the sixth quarter, leaving students free to use the balance of their five years of funding to pursue research interests and perfecting teaching skills.

2.9.7 Grading Basis and Minimum Required Grades

All courses taken to fulfill pre-candidacy requirements must be taken for a letter grade, not on a Credit/No Credit grading basis. Courses that do not fulfill any pre-candidacy requirements may be taken on a Credit/No Credit grading basis. However, students interested in earning a Master's degree in another department should consult the Graduate Administrator in that department to confirm the required grading basis for any courses applicable to that degree.

Classes taken to fulfill first or second field pre-candidacy requirements must be completed with grades of A- or better. Classes taken to fulfill third field requirements, the Political Theory requirement, the Quantitative Methods requirement and 400C must be completed with grades of B or better. (Students with Quantitative Methods as a first or second field must complete 450A and 450B with grades of A- or better.) Students should refer to the field statements in Appendix A for details.
2.9.8 Unit Requirements

Some Political Science department Ph.D. level courses are offered with a 3-unit option as well as a 5-unit option. When a course has a 3-unit option, the requirements are reduced in a manner that will be indicated on the course syllabus. The purpose of these offerings is to make it possible for students to take more elective courses in the second year and beyond. Note that 3 unit courses are generally not appropriate for first year students, who need to take 15-18 units per quarter (see section 2.9.1).

- The core sequences in the first and second fields must be taken for 5 units, with the exception of 450D which may be taken for three units.
- The required quantitative methodology courses (450A and 450B), the political theory requirement and 400C must be taken for 5 units.
- The third field requirement can be satisfied with two courses taken for at least 3 units each.
- Elective courses taken to satisfy first and second field requirements can be taken for 3 units. Refer to the field statements for additional specific field requirements.

Some courses that satisfy pre-candidacy requirements are not offered for 5 units, such as those offered by other departments. In those cases, the courses must either be taken for the maximum unit value available or for a lesser unit value approved by the field convener.

2.10 Mentoring Program

At the beginning of the first year, each student is assigned two faculty pre-candidacy mentors. Mentors help students to settle in to the program and serve as a readily available source of advice as students begin their graduate studies in the department.

2.10.1 Assignment to Mentors

First year students will be assigned faculty mentors shortly before their first quarter begins.

2.10.2 Opting Out

Students are free to opt-out of the mentoring program.
2.10.3 Mentors vs. Advisors

The first year mentoring program is not intended as a way of matching students to advisors (i.e., the eventual members of a student's Ph.D. reading committee), although it is entirely possible that a student's first year mentors could wind up as that student's Ph.D. advisors. Students are strongly advised to cultivate relationships with one or more of the faculty in the period between the first year and candidacy; this is especially important for the development and writing of the second year research paper. Students should avail themselves of opportunities to meet with professors during their office hours, or contact them via email to arrange an appointment at a mutually convenient time. Generally speaking, “cultivating a relationship” means staying in good touch with a professor about how the student is progressing on his or her research project(s).

VPGE offers a number of helpful advising resources, including an advising workshop, as part of their professional development programs. Students are encouraged to make use of these resources throughout the program.
Chapter 3 – Candidacy

The candidacy period is focused on refining research skills, teaching skills, and on writing the doctoral dissertation.

University policies relating to candidacy are available in the Stanford Bulletin (ExploreDegrees).

3.1 Enrollment requirements

Students in year 3 and 4 of the PhD program are required to enroll in a minimum of 8 and a maximum of 10 units in fall, winter, and spring quarters. Students may enroll in directed readings or dissertation units (Poli Sci 400) with their advisor or continue to take classes. Students should discuss these options with their advisors to determine what to enroll in. Students must earn at least 135 units by the end of year 4.

In years 5+, students must enroll in Poli Sci 802 TGR Dissertation with their advisor (see section 6.4).

3.2 Dissertation

3.2.1 Year 3: Dissertation Prospectus and Prospectus Presentation

In the third year, students must submit a formal dissertation prospectus to their principal advisor for approval. The prospectus will state the question the student wishes to study, indicate its theoretical and empirical significance, describe the methodology to be employed, and survey available literature on the question.

Students will give a formal prospectus presentation in March of the third year. These presentations allow students to receive feedback on their prospectus before submitting a final draft at the end of spring quarter. Students who do not present will receive a formal warning of their failure to make adequate academic progress. Students failing to meet the third year prospectus presentation requirement would be expected to present a prospectus in a field workshop early in the following academic year.

3.2.2 Year 4: Doctoral Dissertation Reading Committee

University policy on dissertation reading committee composition is available in the Stanford Bulletin (ExploreDegrees).

As soon as possible after the approval of their dissertation prospectus, but no later than the end of Spring quarter of the fourth year, students should confirm the selection of the members of their Doctoral Dissertation Reading
Committee, and file a Doctoral Dissertation Reading Committee Form. This must be submitted after approval of the dissertation prospectus and prior to approval of Terminal Graduate Registration (TGR) status (section 6.4).

The doctoral dissertation reading committee consists of the principal dissertation adviser and at least two other readers. It may not have more than 5 members. A regular (i.e. voting) member of the Political Science faculty must serve as either principal advisor or co-advisor (in which case a second co-advisor can come from another department or be a non-Academic Council member). At least two reading committee members must be regular members of the Political Science faculty.

Normally, all members of the reading committee are members of the Academic Council (i.e., regular members of the Stanford faculty, a designation which may not necessarily apply to some scholars at the Hoover Institute or the Freeman Spogli Institute for International Studies); the Stanford Bulletin (ExploreDegrees) lists the conditions under which someone who is not a member of the Academic Council may serve on a Doctoral Dissertation Reading Committee. If the committee has three people, one of them may be a non-Academic Council member (including emeritus Academic Council members). If the committee has four or five members, at least three must be current or emeritus members of the Academic Council.

Note that the Reading Committee is a subset of the Oral Examination Committee (see section 3.3.1).

### 3.2.3 Preparation and Filing

Instructions on preparing dissertations are available online through the Registrar’s Office. There is a deadline each quarter by which time dissertations must be filed at the Registrar’s Office. Students must be registered (i.e. enrolled and paying tuition) the quarter in which they submit their dissertation. Students having the option of submitting their dissertation electronically or in the traditional paper format.

### 3.2.4 Graduation Quarter

All students must be enrolled in the quarter in which a dissertation is defended, submitted and the PhD degree is conferred. Students who have completed all requirements except the oral defense and submission of an approved dissertation to the Registrar’s Office, can avail themselves of a “Graduation Quarter.” Students in this situation are nominally considered full-time students by enrolling in a TGR course and paying a $150 tuition fee. Note that in order to take advantage of Graduation Quarter, the Registrar’s Office requires that students “must have an active program status, which may include an approved leave of absence, in the term immediately preceding the term chosen as the Graduation Quarter including the summer quarter.” Students are eligible for only one graduation quarter (reduced tuition fee) during their entire degree program. Should they not submit the dissertation during their Graduation Quarter, they must pay the TGR tuition fee during the quarter they wish to submit the dissertation. Students should consult the Student Services Manager for further details.
3.2.5 Co-authoring Dissertations

In recent years it has become increasingly common within the social sciences for students to co-author a portion of their dissertation with another student or with a faculty member. Co-authoring assumes that the student takes responsibility for at least 50% of the content within that portion. All proposals to co-author are subject to the approval of the Director of Graduate Students. Although there is no set rule about what portion of dissertation may be co-authored, in no case may an entire dissertation be co-authored and the bar for acceptance by the DGS rises as the percentage of the total increases.

3.3 University Oral Examination

3.3.1 Oral Examination Committee

The University Oral Examination committee consists of at least five members. University policy on oral examination committee composition is available in the Graduate Academic Policies and Procedures. It is made up of the student’s Dissertation Reading committee, a committee Chair from outside the Department, and, if necessary, one additional faculty member who may be, but need not be, a faculty member from this department. If the student has four Dissertation Reading committee members, then an additional member for the oral examination is not necessary (but, in all instances, a Chair from outside the Department is necessary). Students must be registered the quarter in which they complete the Oral Examination. The examiners, are chosen by the student with the help of the advisor and the Department. Per university policy, responsibility for appointing the out-of-department oral examination chair rests with the department. Advisors should play the primary role in the process of selecting and contacting potential outside chairs. The department does not require the student to solicit the out-of-department chair, although the student may participate in selecting and contacting potential chairs.

3.3.2 Content

The oral examination will generally concern the topic of the dissertation but not be limited to the dissertation itself. The committee may question the candidate not only on their own research but also on their knowledge of research relevant to it and on the relationship of their research to the field of knowledge into which it fits.

3.3.3 Timing

The examination will take place at a time suggested by the candidate’s dissertation committee but subject to the University rule that the Oral Examination Schedule and Members form be submitted to the Student Services Manager two weeks prior to the proposed examination date.
3.3.4 Outcome

Oral exams in the department are usually held before the dissertation is completed. In some cases, dissertations are complete at the time of the oral exam, but in the majority of cases, students pass their oral exam, and the dissertation is deemed “passed” subject to revisions required by the examination committee. Many committees use the oral examination as a “mid-course correction,” a chance for the student and the whole committee to sit down and discuss how the project is progressing. Note that the Stanford Bulletin states (inter alia):

The candidate passes the examination if the examining committee casts four favorable votes out of five or six, five favorable votes out of seven, or six favorable votes out of eight. Five members present and voting constitute a quorum. If the committee votes to fail a student, the committee chair sends within five days a written evaluation of the candidate’s performance to the major department and the student.

3.3.5 Duration

It is University policy that oral examinations will be no longer than three hours in duration. There is no departmental or university policy that sets a minimum duration for the oral examination.

3.4 Job Market Preparation and Placement

Students typically begin searching for jobs in the final year of their studies. Students are encouraged to speak to faculty and peers who have already gone through the process, as they are the best resource for advice on conducting an academic job search. Most jobs are posted August-November, with the bulk of interviews taking place November-January. Some teaching colleges conduct interviews at the annual APSA meeting. Students typically apply to 20-30 schools, though the number certainly varies depending on field, school type, and geographic preference. It is the student’s responsibility to approach faculty about writing letters. Some faculty who receive support from office staff may request that they facilitate submission of the letters.

It is typical to include a research statement and a teaching statement in a job packet. During the summer and fall the Hume Center and Vice Provost for Teaching and Learning conduct workshops on writing these documents. The PSGSA occasionally sponsors panels or round-tables on research statements, interview strategies, job talks and general job market preparation. Students will be offered the opportunity to present a practice job talk to the department in fall quarter of the year that they are on the market.

All students should read the departments Job Market Guide which contains additional information on the job market timeline, job market packet components, the job talk and the fly out.
Students are encouraged to make use of the professional development preparation opportunities offered by BEAM (Stanford Career Education), the Hume Writing Center and Center for Teaching and Learning and VPGE.

3.5 Commencement

To be eligible to participate in the departments commencement activities, students must have passed the oral examination but do not need to have submitted the dissertation.
Chapter 4 - Faculty Reviews

The faculty holds two student review meetings each year: one at the end of Fall quarter, and the other at the end of Spring quarter. Particular emphasis is placed on the review of those students applying to candidacy (typically students in the Spring of their second year in the Ph.D. program).

4.1 Feedback from Faculty Review

Letters are sent to students following these reviews by the Director of Graduate Studies, indicating the faculty's assessment of the student's work and any problems that have been identified at that time.

4.2 Risk of Dismissal

Students who are judged to have academic difficulties (e.g., poor grades, failing or at risk of failing to satisfy program and/or University requirements) will receive written notice from the Director of Graduate Studies with specific suggestions as to how these problems can be remedied, if possible. Depending on the seriousness of the case, this written notice may warn that dismissal from the Ph.D. program is likely.

Should a student fail to meet standards for satisfactory academic progress or professional behavior, the student may be dismissed from the program per the Guidelines for Dismissal of Students for Academic or Professional Reasons. Students should familiarize themselves with the steps in this process so they will know their rights, responsibilities and remedies should such a situation develop.
Chapter 5 - Teaching Requirement

5.1 Introduction

Teaching is considered to be an integral part of academic and professional training. Through completion of teaching assignments, students will develop not only training related to course development and effective instructional strategies, but also critical skills in communication, planning, and leadership that will support their future careers. Since teaching is an important component of the political science profession, it is a program requirement that Ph.D. students serve as teaching assistants in Political Science department courses.

Additional information on TA’ing in the Political Science department is available in the TA Overview.

Teaching assistants contribute critically to the quality of Political Science department classes. The department takes its teaching quality seriously and expects its TAs to meet their responsibilities in maintaining this quality.

The obvious benefit to TAing is that it provides a source of income and tuition support. Additional intangible benefits of TAing as a graduate student are numerous:

- Excellent TAs will have the opportunity to develop relationships with faculty that will benefit their professional and academic development.
- Serving as a teaching assistant prepares students for professional life in the academy, where teaching is a central component of the job. It enables students to work closely with and learn from an experienced teacher and could assist them in preparing what they may teach in their own career.
- It can provide public-speaking skills that will prove useful during the students’ job search and in their career.
- Teaching assistants are important figures in an undergraduate’s academic career, as TAs provide the one-on-one support that helps students grapple with the material in political science. TAs can deeply influence undergraduates unsure about their academic interests.
- Exceptional TAs have the opportunity to be formally recognized by being nominated by the department or their advisor for the Centennial Teaching Assistant Award and the Walter J. Gores Award, the university's highest award for excellence in teaching.
- Finally, TAs help faculty by helping to develop curriculum and serving as a sounding board for research or lecture ideas.
5.2 TA Requirement

All students are required to serve as teaching assistants for a minimum of three quarters. Most students will TA for five quarters as part of their 5-year funding package.

Students are welcome to accept a TA assignment from another department if it doesn’t conflict with their funding conditions and degree progress and if they are not needed to TA a Political Science class that quarter. However, TA-ships completed for classes offered by other departments will not count towards fulfilling the TA quarters required by the Political Science department. In most cases, the funding that a TA-ship in another department provides will replace (not supplement) the funding that the student would otherwise receive from the Political Science department.

No TA-ships completed during summer quarter count towards fulfilling the TA quarters required by the department.

5.3 Eligibility

To be appointed as teaching assistants, students must make adequate academic progress, as defined in section 1.5. It is Department policy not to have first year students serve as TAs. Students may express a preference for TA’ing one, two, or three quarters during their second year, keeping in mind that they will likely be required to TA five times throughout the program. The department recommends that students TA only once in their second year. This flexible model is intended to create a more manageable workload for second year students, who are also responsible for completing a field exam and a research paper in order to advance to candidacy.

Students must be enrolled in at least 8 and no more than 10 units in each quarter that they hold an assistantship, including in summer quarter.

5.3.1 TA Clearance

International graduate students who will be appointed as teaching assistants must first be screened by the English for Foreign Students (EFS) office for readiness to use English in a teaching role. A student who is a permanent resident, has completed more than five years’ study in the United States, or has extensive professional experience in English, may telephone the EFS office to request a waiver. Following a short telephone assessment, the student will either be asked to schedule an exam or be given the TA clearance.
5.3.2 Eligibility to work in the US

- All students must have an I-9 form on file at Payroll. See the Student Services Manager.
- All students must have a social security number.

5.4 Assignment to Courses

TA assignments for the upcoming year are usually announced in July. Students will have the opportunity to communicate their TA preferences to the Student Services Manager. Students will be asked how many times they would like to TA, what they would like to TA, and if there are quarters in which they would not like to TA in a particular year. In general, students can expect to be assigned to TA once in year 2, twice in year 3 and twice in year 4. If a student needs to TA a different number of quarters in a given year (to go into the field for example) that is usually possible as long as the student lets the Student Services Manager know before TA assignments are made.

While student preferences for TA assignments are taken into consideration as much as possible, course offerings and enrollment numbers may require that students TA a course that was not one of their preferences, that is outside of their first field or that is taught during a quarter in which they did not want to TA. Teaching assignments are arranged to the mutual satisfaction of students and faculty to the greatest extent possible.

TAs are generally assigned on a 1 TA per 30 student ratio although the ratio may be lower for some types of classes, such as classes that fulfill the Writing in the Major (WIM) requirement for undergraduates. Because of unpredictable enrollment fluctuations, TA assignments may change until approximately week 2 of the class. This means that TAs may be added to a class when they were not initially scheduled to TA, moved to a different class, or pulled from TA’ing that quarter altogether. The department will give as much notice as possible if that is likely to happen.

5.5 Duties

First and foremost, the role of a TA is to assist the course instructor. In certain cases, individual instructors may modify the requirements for their own TAs but unless an instructor offers an alternative plan, the requirements described here apply. It is the responsibility of both the instructor and the TA to meet and discuss these responsibilities before the quarter begins.


5.5.1 Attendance and Availability

- TAs must contact faculty prior to the start of the quarter to discuss responsibilities and preparation for the course.
- TAs are expected to return to Stanford no later than the first day of classes. First-time TA's must return to Stanford in time to attend the department’s TA training, usually held the week before fall classes start.
- TAs are required to attend all class meetings, including lectures or other course-related activities. If a TA can't attend a lecture for a valid reason (e.g. sickness, other professional obligation) they must let faculty know ahead of time.
- TAs are required to attend and proctor (sit outside the exam room) exams unless otherwise notified.
- TAs are expected to be available to meet regularly with the professor and other TAs for the class.
- TAs are expected to respond to student emails in a professional and timely (within 24 hours) fashion.
- TAs are expected to remain at Stanford through the final exam period and until after grades have been submitted by the instructor. They should not ask an instructor permission to leave prior to the date by which instructors must submit grades. This is typically the Tuesday following the last day of finals. Final exam dates are here.

5.5.2 Sections

TAs are required to prepare for and conduct all of their regularly scheduled sections. The default arrangement is that each TA will lead two 50-minute discussion sections. TAs should not schedule any conflicting activity when they are scheduled to teach section. Should an emergency surface, the TA should immediately notify the instructor and find a replacement among their peers or arrange to hold a makeup section.

In addition to regular weekly sections, TAs may be asked to hold special review sections prior to midterm and final exams, outside of normal section times.

5.5.3 Grading

TAs are normally required to grade all assignments and exams and provide appropriate comments/feedback for students in their sections or for an evenly divided share of students according to the grading scheme selected by the instructor. As they grade, TAs should keep records of the reasons for point or grade deductions, so as to have a paper trail should a re-grade request surface, as well as to compare notes with the instructor or other TAs.

5.5.4 Office Hours

TAs are expected to hold regular office hours and offer additional meeting times with students unable to attend regular office hours if asked. TAs should plan to hold extra office hours before exams, paper deadlines, etc. if
necessary. TAs are encouraged to meet with struggling students to assess their difficulties and offer strategies for improvement.

5.5.5 Canvas Site

TAs are responsible for uploading and organizing all of the content on the Canvas site for the class. Department staff will roll over class materials from the previous Canvas site whenever possible, but it is the TA's responsibility to organize it according to the most current syllabus.

TAs are responsible for creating sections for students to enroll in on Canvas once the times are confirmed with the instructor, other TAs and the Undergraduate Administrator. This is the only way for students to sign up for sections.

5.5.6 Other Responsibilities

- Participating in the design of exams and other curricular components, if asked.
- Putting books on reserve at the library, if asked.

5.5.7 Time Commitment

Over the course of the quarter, the average TA workload should be about 20 hours per week. The workload may vary from week to week. It is likely to be relatively heavy in weeks where exams or papers need to be graded. In the event that a TA finds the workload to consistently exceed 20 hours per week, the TA should document their hours, and contact the professor as well as the Student Services Manager.

5.6 Resources and Training

A TA's first resource should always be the faculty instructor for the specific course. However, teaching assistants have numerous additional resources at their disposal.

5.6.1 Departmental TA Training and VPTL Orientation

The Department offers a mandatory Training Workshop at the beginning of the academic year to introduce first-time TAs to the essentials of teaching in the Political Science Department. First-time TA's must return to Stanford in time to attend the department's TA training, usually held the week before fall classes start.

First time TAs are also expected to attend the TA Orientation offered by VPTL (Vice Provost for Teaching and Learning) at the beginning of the academic year. In addition, VPTL offers quarterly classes for new TAs, which are extremely helpful in terms of familiarizing TAs with not only the University's expectations of its TAs, but also practical
matters such as effective teaching styles, preparing for section, time-management, responding to student requests, effective teaching styles, and how to get help while TAing. The Department will circulate notice of VPTL training and orientation sessions.

5.6.2 Teaching Resources

- **TA Materials Repository** - past Political Science TAs have uploaded materials they have used successfully in their classes for future TA use.
- **English for Foreign Students TA Screening**
- **Office of Accessible Education Teaching Staff**
- **Office of Accessible Education Video Resources for TAs**
- **Office of Community Standards**
- **Teaching Commons**
- **VPGE Programs in Professional Development**
- **Graduate Academic Policies and Procedures (GAP 7.3.1)**
- **Vice Provost for Teaching and Learning**

The Department urges students to make use of these resources before and while TAing.

5.6.3 Additional Required Training

TAs must complete the following required online training classes and read the following policies before the first day of teaching:

- **Sexual Harassment Prevention for Academic Staff**
  - All students must also complete **Title IX Training for Graduate Students** in addition to the Sexual Harassment Prevention for Academic Staff training. This training contains information that is not available in the required Title IX training such as the consensual relationships policy and workplace harassment from an instructor’s point of view.

- **Training for Mandated Reporters on Stanford Axess** (on the STARS tab, search for Mandated Reporter)
- **Consensual Relationships Policy**, particularly section 3.

5.6.4 Concerns About Students

If a TA has concerns about a student (such as poor attendance, requests for extensions or missing assignments, questions about potential Honor Code Violations or concerns over the students mental or physical health) they should immediately notify the faculty instructor. The TA and the instructor should work out a plan and notify the student. TAs should also let the Undergraduate Program Administrator know about the situation.
5.7 Inadequate Performance

Failure to professionally and ethically discharge one’s obligations as a TA is considered an extremely serious matter. Serving as a teaching assistant is a program requirement. Accordingly, inadequate performance as a TA is equivalent to failing to satisfy a program requirement, and risks dismissal from the Ph.D. program. Examples of inadequate performance include, but are not limited to: missing lecture or section without prior approval of the professor, not responding to student emails in a timely and respectful manner, and not engaging satisfactorily with students in section or lecture.
Chapter 6 - Graduate Funding

6.1 University Graduate Aid Policies

Graduate students may receive funding from a variety of sources and that funding may take various forms, including fellowships and assistantships. Stanford University maintains policies related to funding as well as limits on additional hourly work (see section 6.10). In particular:

- Stanford University limits the number of hours an enrolled student may work
- Limits vary depending upon the type of graduate aid funding (i.e., fellowship or assistantship)
- Limits are different in summer quarter
- Limits are different for international students
- Students are responsible for familiarizing themselves with relevant funding policies and seeking clarification
- External fellowships may have more restrictive policies

These policies are located at:

- Graduate Academic Policies and Procedures (GAP 7.1) general funding guidelines and definitions
- Graduate Academic Policies and Procedures (GAP 7.2) fellowships and other stipend support
- Graduate Academic Policies and Procedures (GAP 7.3) assistantships
- Administrative Guide 10.2.1 assistantships policy
- Administrative Guide 10.2.2 student hourly employment
- Bechtel policy and procedures specifically for international students

6.2 University Bill

Students will receive a university bill each quarter which outlines all the charges and credits on their account for that quarter. It is the student’s responsibility to review the bill each quarter and pay the amount owed. Most financial aid, e.g. fellowship stipends, tuition allowance, health insurance subsidy, etc. will appear as a credit on the bill. Teaching and research assistantships are considered salary and do not appear on the bill.

6.3 Department Graduate Aid Policies and Procedures

6.3.1 General Policies

- Although the University cannot formally guarantee support beyond a student’s first year in the Ph.D. program, the assumption is that support for students making satisfactory academic progress will continue for five years.
Students are responsible for understanding their funding package, including commitments and requirements.

Students are responsible for reviewing and paying their university bill.

Students should refer to their letter of admission to confirm their funding package.

The department cannot guarantee any support after the fifth year in the program. Students who will need additional years of funding beyond the fifth year should discuss this with their advisor and then see the Student Services Manager.

The department will only pay TGR fees for those who are eligible and requires students to file for TGR status by fall quarter of their fifth year.

In nearly all cases except approved leaves of absence, departmental funding cannot be deferred or used after year 5.

Questions about funding should be directed to the Student Services Manager.

### 6.3.2 Departmental Funding Package Structure

<table>
<thead>
<tr>
<th>Year In Program</th>
<th>Primary Funding Source</th>
<th>Additional Funding Provided</th>
<th>Tuition Rate</th>
<th>Funding Received Via</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Fellowship Stipend</td>
<td>Summer stipend</td>
<td>11-18 units</td>
<td>Lump sum, pretax stipend at the beginning of each quarter</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Discretionary stipend</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Health insurance subsidy</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>RA/TA Salary</td>
<td>Summer stipend</td>
<td>8-10 units</td>
<td>Twice monthly paychecks on the 7th and 22(^{nd}) of each month; taxes are taken out of these paychecks; the first paycheck of the year is paid on October 22(^{nd}) and the last on July 7th</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Discretionary stipend</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Health insurance subsidy</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3 and 4</td>
<td>RA/TA Salary</td>
<td>Discretionary stipend</td>
<td>8-10 units</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Health insurance subsidy</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>RA/TA Salary</td>
<td>Discretionary stipend</td>
<td>TGR</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Health insurance subsidy</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
6.3.3 Discretionary Funding

At the beginning of the academic year, the Department provides $1,000 to each student funded by the department to be used towards professional development such as conference attendance. Students are not required to submit receipts for reimbursement. The department does not have additional resources to support travel, conferences or research.

6.3.4 Summer Support

Following their first and second years of study, students on department funding who meet eligibility requirements (see below) receive summer funding in the approximate amount of $5,000. The second summer of funding is only available once a student has been advanced to candidacy. Typically, this award is used to support activities such as summer research work, language study, faculty-guided research or field work.

In order to be eligible for summer support, students must be:

1. in good standing (e.g., meeting Department and University standards for minimum academic progress);
2. advanced to candidacy for the second summer of support.

6.3.5 Leaves of Absence

Students must consult with the Director of Graduate Studies and the Student Services Manager before applying for any leave of absence. In some cases, resumption of financial aid after a student returns from a leave of absence is not automatic. The Department will consider the recommendation of the student’s advisor, but will have the final say regarding financial aid resumption upon a student’s return from a leave of absence.

6.4 Terminal Graduate Registration (TGR)

Students in good standing who have amassed 135 units (and hence are “ABD, or “all-but-dissertation”) must apply for Terminal Graduate Registration (TGR) status. Once students are eligible for TGR, the Department will not provide tuition to support any other form of enrollment; as a practical consequence, the Department will not provide tuition support for classes once students have amassed the 135 units required for the Ph.D. degree. See the Registrar’s Office website for more details on TGR status. Some programs around the University offering support to advanced graduate students (e.g., research assistantships or fellowships) require that students have TGR status as a condition of eligibility.
6.4.1 Eligibility

TGR is available to graduate students who have met the following criteria:

1. completion of the University’s residency requirement (135 units);
2. completion of all course work required for the degree with grades recorded in all courses;
3. completion of any qualifying examination or research work required by the department;
4. establishment of a reading committee for the dissertation and submission of a completed
dissertation reading committee form to the Student Services Manager;
5. completion of any other requirements stipulated by the department.

6.4.2 TGR Tuition

When a student enrolls as a Terminal Graduate Registrant, they enroll in 0-3 units at a reduced tuition rate. The Department will pay only this reduced rate in the student’s fifth year. If a student enrolls in TGR in subsequent years, they must find alternate funding. If a student does not qualify for TGR status by the start of their fifth year, they are responsible for paying the difference in the TGR tuition rate and the 8-10 unit tuition rate.

6.5 Self-Funded Students

Neither the Department nor the University will assume the support of students who enter the program on a self-supporting basis.

6.6 Non-departmental Comprehensive Fellowships

The Department encourages students receiving department funding to seek funding from outside agencies or from within Stanford, even during their first years in the program. Many external fellowships provide a comprehensive fellowship (defined as a fellowship that provides tuition and stipend), and can replace the funds that the Department budgeted for that student. In these instances, the Department will award the student a stipend top-up of $5,000 per year for the duration of the fellowship, provided that the award is used during years 1-5. In addition, students who are awarded external fellowships of at least two years in length will be freed from any teaching requirement beyond the minimum program requirement (3 quarters). Students with questions about these incentive policies or external funding should see the Student Services Manager.

Common comprehensive fellowships are the National Science Foundation Graduate Research Fellowship (NSF) and the Stanford Interdisciplinary Graduate Fellowship (SIGF).
External fellowships may have restrictive policies on what additional fellowships students may accept. Students are responsible for familiarizing themselves with relevant policies and seeking clarification as needed.

Some external awards allow recipients to defer or “bank” portions of the award for future use, rather than requiring them to use the award immediately, or in consecutive quarters or years. The Department plays no role in determining these policies, even for awards administered by other units at Stanford. Students are responsible for verifying all policies with the granting organization and communicating their plans to the Department.

In nearly all cases, departmental funding cannot be deferred or used after year 5, regardless of external funding awarded. For example, if a student is awarded a SIGF to use in years 3, 4, and 5, the SIGF replaces the funding the department had awarded for use in years 3, 4, and 5. The student may not then bank their department funding to fund years 6, 7 and 8.

Funding is available from national and international agencies – as well as from some Stanford sources – for the support of dissertation research and writing, but students must take the initiative to consult agency announcements and submit proposals. Most agencies have Fall deadlines. Students completing dissertations are encouraged to apply for these grants.

6.7 Research, Language, Travel Grants

There are numerous opportunities for supplementing departmental funding with financial support from various public and private sources for research, language study, travel and conference attendance. These small grants and fellowships supplement a student’s department funding (rather than replacing it) and do not qualify the student for the stipend top-up or the TA’ing reduction.

External fellowships may have restrictive policies on what additional fellowships students may accept. Students are responsible for familiarizing themselves with relevant policies and seeking clarification as needed.

The department does not provide additional funding for research, travel, conference attendance or language study beyond the $1,000 in professional development funds given at the beginning of each academic year (see section 6.3.3).
6.7.1 Resources for Research, Language, Travel Grants

The following is a non-comprehensive list of Stanford organizations that provide funding to graduate students.

- IRiSS
  - Dissertation Fellowships
  - Computational Social Science Fellowships
  - PACS Small Grants Program

- CISAC
  - John and Jackie Lewis Fund to Support Research on Asia

- PSI’s Global Student fellows program
- Europe Center Graduate Student Grant
- SCID Graduate Student Fellowship Program
- SEED PhD I-Awards
- Abbasi Program Grants for the Study of Islam & Muslim Societies
- France-Stanford Center Graduate Student Fellowship

- Center for Latin American Studies
  - Conference Grants
  - Field Research Travel Grants

- Center for South Asia Graduate Student Research Fellowship
- Center for African Studies Research and Language Fellowship

- Center for East Asian Studies
  - conference grants
  - summer research

- Lane Center for the American West
- Overseas Resource Center (Bechtel)
- H&S Graduate Research Opportunity (GRO)
  - GRO-MBHC (Graduate Research Opportunities Fund for Research on Modern British History and Culture)

- VPGE Diversity Dissertation Research Opportunity
6.8 Emergency and Other Funding

If students find themselves in financial difficulty they should see the Student Services Manager who may be able to help them find additional resources. While the department does not have funding to assist graduate students with emergencies, there are numerous university funds to assist graduate students:

- **Graduate Student Aid Fund** assists with University fees (i.e., health services fee, health insurance)
- **Graduate Grant-in-Aid Funds** assists with financial emergency or unanticipated expense (e.g., medical, legal)
- **Graduate Family Grant Program** provides up to $10,000 per year for graduate students with dependent children. Funds may be used flexibly to cover expenses such as childcare, healthcare, and rent.
- **Graduate Housing Loan** assists with move-in costs for off-campus housing
- **Graduate Cash Advance** assists with expenses before graduate financial support is posted to the student account and/or TA/RA salary is paid
- **Opportunity Fund** assists diverse and first-generation students with expenses, including travel to a conference
- **Financial Aid Office information about loans**

6.9 Graduate Aid Resources

Some additional helpful University resources:

- **The Student Budget** provides estimated expenses
- **Bechtel** provides information on on-campus employment, CPT, OPT, internships and tax information for international students
- **Student Financial Services** provides information about the bill, tax information, third party sponsor invoicing
- **Mind Over Money** is a free online literacy tool
- **H&S website** includes information about graduate awards & fellowships
- **VPGE** provides information about graduate fellowships
- **Gateway to Financial Activities** provides administrative resources (e.g., sign-up for direct deposit, tax treaty information)

6.10 Restrictions on Working Additional Hours during the Academic Year

The University maintains strict policies on **Graduate Student Hourly Employment** which limit the hours that students may work during the academic year. If a student is offered an hourly work position or an assistantship from outside the department during fall, winter or spring quarter they should check with the Student Services Manager before accepting it.
6.10.1 Graduate Students Funded via Fellowship

In the Political Science department, this category applies to all first year students and students in later years who are funded through comprehensive fellowships such as NSF, SIGF, CCSRE and DARE.

University policy allows U.S. citizens, permanent residents and international students funded via fellowship to have hourly employment of up to 8 hours/week or hold a 25% assistantship appointment. However, some external fellowships may have more restrictive policies on what additional hourly work students may accept and terms of award trump university policy. Students are responsible for familiarizing themselves with relevant policies and seeking clarification as needed and should carefully check to see if employment is allowable on their specific fellowship.

6.10.2 US citizens and permanent residents funded by teaching or research assistantships

In the Political Science department, this category applies to all US citizen and permanent resident students in their second year and later who are not funded through a comprehensive fellowship.

All students funded by the department hold a 20 hour/week assistantship in fall, winter and spring quarter of years 2-5. US citizens and permanent residents funded via 20 hour/week RA or TA-ships are permitted to work up to an additional 8 hours per week in hourly employment, unrelated to an assistantship (this additional work may not be another assistantship).

6.10.3 International students funded by teaching or research assistantships

In the Political Science department, this category applies to all international students in their second year and later who are not funded through a comprehensive fellowship.

International students on F-1 or J-1 visas may not do any extra hourly work during fall, winter, and spring quarter. This is because visa restrictions state that international students may not exceed 20 hours per week of employment and anyone funded by the department in year 2-5 holds a 20 hours/week assistantship every quarter.

6.10.4 Employment during break periods and summer quarter

During break periods between quarters—the period between the last day of finals and the first day of classes the subsequent quarter—US citizen and international graduate students may be employed full time (up to 36 hours per week), provided they are eligible and intend to register for the next academic quarter. Thanksgiving recess is not a break between quarters.
During summer quarter, U.S. citizens, permanent residents and most international students who do not have an assistantship or comprehensive fellowship may be employed up to 36 hours per week, provided they are eligible and intend to register for the next academic quarter. However, any international graduate student who is required to enroll full time in summer quarter in order to maintain legal visa status—such as those students returning from a leave of absence in the summer—may not work more than a combined total of 20 hours per week. U.S. citizens, permanent residents and international students with a comprehensive fellowship that provides full summer funding (like SIGF, CCSRE, DARE, NSF) should consult with their fellowship granters to see if employment in summer quarter is allowable on their specific fellowship.
Chapter 7 - Other Important University Policies

The following is a partial listing of University wide policies that are important to students. For a complete listing, see the Stanford Bulletin (ExploreDegrees) and the GAP.

7.1 Continuous Registration Requirement

Students working towards advanced degrees at Stanford are required to enroll for fall, winter and spring quarters of each year from the time of matriculation until receipt of the degree. Interruptions to graduate study require approval of a leave of absence. Failure to enroll in courses for a term during the academic year without taking a leave of absence results in denial of further enrollment privileges unless and until reinstatement to the degree program is granted and the reinstatement fee paid.

7.2 Leaves of Absence

It is possible for students to interrupt their course of study by requesting a leave of absence. A leave of absence from may not exceed a cumulative total of two years (eight quarters).

An application for a leave of absence must be submitted using the Leave of Absence form. The request for leave is forwarded to the Registrar’s Office once it has been approved by the Director of Graduate Studies. In addition, students contemplating a leave of absence are urged to consult the Stanford Bulletin (ExploreDegrees) for current University rules and procedures concerning leaves.

No official departmental or University requirement, e.g. comprehensive exam or oral exam, may be met while a student is on leave. However, an Incomplete course grade may be submitted or removed when a student is on leave.

7.3 Residency Requirements for Graduate Students

The residency requirement for a doctoral degree requires a minimum of 135 units. Courses with missing, incomplete, or failing grades do not count toward the residency requirement. Further information about the residency requirement can be found in the section on advanced degrees in the Stanford Bulletin (ExploreDegrees).

7.4 Transfer Credit

After at least one quarter of enrollment, students pursuing a Ph.D. may apply for transfer credit for graduate work done at another institution. The maximum transfer is 45 units. For criteria to apply for transfer credit see the Stanford Bulletin (ExploreDegrees). Transfer credit is rarely granted, as the point of the degree is that it is a Stanford degree.
Chapter 8 - Political Science Graduate Student Association

PSGSA facilitates communication between graduate students and the University administration, and Department faculty and staff. Specifically, PSGSA aims to:

- facilitate faculty-student interaction
- facilitate student-initiated academic activities outside of the usual curriculum
- enhance social interactions among graduate students within the department
- secure from the department the funding necessary for these activities

In recent years the PSGSA has sponsored election viewing parties, a professionalization workshop series, a softball league, and happy hours. The PSGSA is also responsible for coordinating the office space lottery and organizing several aspects of the Department’s annual Graduate Admit Weekend, including social events.
Chapter 9 - Department Information

9.1 Office Space

The Department makes every effort to provide office space for Ph.D. students through the fifth year. Office space is available in the cubicles in Encina Central for first year students and some second year students.

9.1.1 Lottery

Second, third, fourth and fifth year students wanting office space must place their name in a yearly office lottery organized and run by the PSGSA. An email will be sent to graduate students informing them when it is time to enroll in the lottery. It is the responsibility of each student to monitor his or her email and sign up for the lottery by the deadline set by the coordinator of the lottery. A moving date will be set by the lottery coordinator and each student must move into his or her new office by that date, unless prior arrangements have been made.

9.1.2 Personal Items

The Department cannot be responsible for belongings left in offices after the official moving date. More generally, office space is scarce in the Department, and office space cannot be used to store personal items.

9.2 Computer Lab

The computer lab is located in room 465 of Encina West. This is a dedicated graduate student lab, with access for undergraduates strictly limited. Any problems with the lab's machines or software should be reported to the Department's front office staff.

9.3 Graduate Student Mailboxes

Student mailboxes are located on the fourth floor of Encina Central in the student area.
9.4 Other Department Service

The Department greatly values the input of students on many matters. Examples include:

- faculty hiring
- recruiting new graduate students
- managing space allocated to graduate students

Accordingly, students may be asked to serve on search committees, the annual graduate admissions committee, and other standing or ad hoc Department committees. Students may also be asked to serve on University-level committees. Usually, participation on these committees is voluntary and limited to the students with candidacy and in good academic standing. The Department may also approach the PSGSA for student nominations or to conduct elections to various committees, or for advice on the general question of student participation on various Department committees. This type of activity is not directly related to program requirements, but often provides students with valuable insights into the norms and culture of academic life and the political science profession.
Chapter 10 – University Resources

Stanford University has many resources to support graduate students both academically and personally. The following is a list of many of these resources. Students are encouraged to seek out and utilize campus resources.

10.1. Research Resources

- Research Policy Handbook
- Research Compliance Office
- On Academic Authorship
- Office of International Affairs
- International Travel Policy
- Stanford Go Global
- DoResearch
- Social Sciences Resource Center, Stanford Libraries

10.2 Graduate Life Office

The Graduate Life Office (GLO) helps graduate students navigate issues and challenges, including personal issues, roommate problems, family issues, health concerns, academic challenges, and financial difficulties. They have on-call deans 24/7 for crisis assistance. The GLO Resources webpage includes links to other campus resources that support graduate student well-being.

10.3 Academic Support

- English for Foreign Students language programs
- Hume Center for Writing and Speaking support for all stages of the academic program
- Office of Accessible Education (OAE) support and services for students with disabilities
- Vice Provost Graduate Education (VPGE) funding, professional development, and networking
- Vice Provost Teaching & Learning (VPTL) resources to students as both learners and instructors
- H&S Graduate & Undergraduate Studies (GUS) advising, mediation, and student academic grievances

10.4 Confidential Resources

- Counseling and Psychological Services (CAPS)
- Confidential Support Team (CST) support for students impacted by sexual assault and relationship violence
- Office of the Ombuds
- Religious Life Office
• The Bridge peer counseling
• Vaden Student Health Center

10.5 International Students

• Bechtel International Center
• English for Foreign Students
• Immigration Issues and Resources
• Immigrants’ Rights Clinic

10.6 Family Life

• Bechtel International Center
• Dependent Health Insurance
• Lactation Support
• Pregnancy, Childbirth and Adoption (GAP 5.9)
• WorkLife Office

10.7 Professional Development

• BEAM Career Education
• Vice Provost for Graduate Education

10.8 Community

• Asian American Activities Center
• Bechtel International Center
• Black Community Services Center
• Diversity and First-Gen Office
• El Centro Chicana y Latino
• The Markaz Resource Center
• Native American Cultural Center
• Office for Military-Affiliated Communities
• Queer Student Resources
• Religious Life Office
• Student Activities and Leadership
• Women’s Community Center
Appendix A: Field Statements

A.1 American Politics Field Statement  
Shanto Iyengar, American Politics Field Convenor, 2018-19

A hallmark of the study of American Politics is diversity of subject, approach, and method. The subject matter comprises, among other things, analysis of Congress, the bureaucracy, interest groups, the Presidency, voting, public opinion and participation, race and ethnicity; the conceptual approaches include, among other perspectives, rational choice, historical, and behavioral perspectives; and the field encompasses, among other methods, quantitative analysis of aggregate data, qualitative fieldwork, survey research and randomized experiments. No single department can represent fully this diversity. But the department faculty in American Politics (together with colleagues in the Graduate School of Business) comes remarkably close.

Refer to Chapter 2 of the Program Guide for additional important information on the department's requirements for advancing to candidacy.

The following requirements apply to students who entered the PhD program in 2018-19 and to students who entered the PhD program in 2017-18 who opted into this system. All other students should refer to the program guide and field statement for the year they entered the program.

Pre-candidacy Requirements for 1st Field American Politics Students
In order to be eligible to advance to candidacy with American politics as a first field, students must:

1. Complete PS 420A and PS 420B for five units each with grades of A- or higher. This core graduate sequence in American Politics introduces students to the gallery of both faculty and research in American Politics. PS 420A focuses on analysis of political institutions and PS 420B addresses the analysis of individual behavior.

2. Complete two elective courses for at least 3 units each with grades of A- or higher. The electives are to be 3xx or 4xx courses offered by a member of the American Politics field. See pre-approved elective class options list below. To count as an approved elective, courses taught by non-Political Science faculty that do not appear on the course options list or directed readings must be approved by the Field Convener on the basis of a written syllabus.

3. Comprehensive Exam: Complete and pass a Comprehensive Exam in spring quarter of the second year. The exam in American Politics requires students to demonstrate knowledge of concepts and research findings on major political phenomena at the level of individuals and institutions.

4. Field Paper: Students taking AP as a first field will write a field paper in American Politics.
Pre-candidacy Requirements for 2nd Field American Politics Students

In order to be eligible to advance to candidacy with American politics as a second field, students must:

1. Complete PS 420A and PS 420B for five units each with grades of A- or higher. This core graduate sequence in American Politics introduces students to the gallery of both faculty and research in American Politics. PS 420A focuses on analysis of political institutions and PS 420B addresses the analysis of individual behavior.
2. Complete one elective course for at least 3 units each with a grade of A- or higher. The elective is to be a 3xx or 4xx course offered by a member of the American Politics field. See elective options list below. To count as an approved elective, courses taught by non-Political Science faculty that do not appear on the course options list or directed readings must be approved by the Field Convener on the basis of a written syllabus.
3. Students designating American Politics as a second field do not need to take the AP comp exam or write an AP field paper.

Pre-candidacy Requirements for 3rd Field American Politics Students

In order to be eligible to advance to candidacy with American politics as a third field, students must complete two Political Science department courses in American politics with grades of B or higher. These classes must be taken for at least three units each. The courses are to be 3xx or 4xx courses offered by a member of the American Politics field.

Required Minimum Grades

Should a student not receive the required minimum grade in a class taken for their first, second or third field, they may be required to revise and resubmit work associated with the course, retake the course, or take a different course to fulfill the requirement. They may also be advised to switch fields. The appropriate option will be decided by the faculty and communicated to the student by the field convener. All required pre-candidacy course requirements should be completed by the end of the second year in the program so that the student is eligible to advance to candidacy on time. Refer to section 2 of the program guide for additional information on advancement to candidacy.

Workshop

The American Politics Workshop (PS 422) is an important forum for students to engage with new and exciting American Politics research. It also offers students an opportunity to further integrate themselves into a professional community comprised of Stanford faculty, scholars from other institutions, and most importantly, of student peers at all stages of doctoral work. All American Politics students are strongly encouraged to attend the Workshop regularly.
2018-19 Elective Course Options in American Politics

Fall:
320R The Presidency - Moe
422P Creating the American Republic - Rakove
325L Law and New Political Economy - Weingast, Rodriguez (SLS)
460A Political Economy I - Hall, Gentzkow (Econ) prereqs: 450A, 450B, 356A
POLECON 680: Foundations of Political Economy (Callander/GSB)

Winter
320C Politics of the Administrative State - Moe
324L Psychology of Communication of Politics - Krosnick
423A Lab of the Study of American Values I - Tomz, Sniderman (by application only)
340A Democratic Politics- Jusko
460B Political Economy II- Fearon, Gabriel Carroll (Econ) prereq: 356A
POLECON 681: Economic Analysis of Political Institutions (Schotts/GSB)

Spring
POLECON 682: Institutional Theories and Empirical Tests in Political Economy (Krehbiel/GSB)- if taught
A.2 Comparative Politics Field Statement
David Laitin, Comparative Politics Field Convenor, 2018-19

The following requirements apply to students who entered the PhD program in 2018-19 and to students who entered the PhD program in 2017-18 who opted into this system. All other students should refer to the program guide and field statement for the year they entered the program.

Refer to Chapter 2 of the Program Guide for additional important information on the department’s requirements for advancing to candidacy.

Pre-candidacy Requirements for 1st Field Comparative Politics Students

In order to be eligible to advance to candidacy with Comparative politics as a first field, students must:

1. Complete 440A and 440B for five units each with grades of A- or better.
2. Complete two elective courses in Comparative Politics for three units each with grades of A- or better. The elective is to be a 3xx or 4xx course offered by a member of the Comparative Politics field. See elective options list below. To count as an approved elective, courses that do not appear on the course options list or directed readings must be approved by the Field Convener on the basis of a written syllabus.
3. Pass a comprehensive examination in Comparative Politics in spring quarter of their second year. Students taking the CP comp exam will be tested on the material covered in three courses: 440A, 440B, 400C. Students who plan to take the Comparative Politics comp exam should take 400C in year 1.
4. Complete a field paper in comparative politics. See section 2.4 of the Program Guide for additional details on the field paper requirement.

Pre-candidacy Requirements for 2nd Field Comparative Politics Students

In order to be eligible to advance to candidacy with comparative politics as a second field, students must:

1. Complete 440A and 440B for five units each with grades of A- or better.
2. Complete one elective course for at least 3 units with a grade of A- or higher. The elective is to be a 3xx or 4xx course offered by a member of the Comparative Politics field. See elective options list below. To count as an approved elective, courses that do not appear on the course options list or directed readings must be approved by the Field Convener on the basis of a written syllabus.
3. Students designating Comparative Politics as a second field do not need to take the CP comp exam or write a CP field paper.
Pre-candidacy Requirements for 3rd Field Comparative Politics Students

In order to be eligible to advance to candidacy with comparative politics as a third field, students must complete two Political Science department courses in Comparative Politics with grades of B or better. These classes must be taken for at least three units each. The courses are to be 3xx or 4xx courses offered by a member of the Comparative Politics field.

Required Minimum Grades

Should a student not receive the required minimum grade in a class taken for their first, second or third field, they may be required to revise and resubmit work associated with the course, retake the course, or take a different course to fulfill the requirement. They may also be advised to switch fields. The appropriate option will be decided by the faculty and communicated to the student by the field convener. All required pre-candidacy course requirements should be completed by the end of the second year in the program so that the student is eligible to advance to candidacy on time. Refer to section 2 of the program guide for additional information on advancement to candidacy.

2018-19 Elective Course Options in Comparative Politics

2018-19 courses that count toward the elective requirement for first and second field Comparative Politics students include:

Fall:
325L Law and the New Political Economy - Weingast, Rodriguez (SLS)
446A Paths to the Modern World - Blaydes, Cox
460A Political Economy I - Hall, Gentzkow (Econ) prereqs: 450A, 450B, 356A

Winter:
340A Democratic Politics, Jusko
348 Chinese Politics - Oi
PolEcon 683 Political Development Economics - Jha (GSB)
460B Political Economy II- Fearon, Gabriel Carroll (Econ) prereqs: 356A

Spring:
446E Seminar on Political Economy Experiments - Gulzar
347A Games Developing Nations Play - Weingast
347G Governance and Poverty - Magaloni
348S Latin American Politics - Magaloni
443S Political Economy of Reform in China – Oi
A.3 International Relations Field Statement
Ken Schultz, International Relations Field Convenor, 2018-19

The following requirements apply to students who entered the PhD program in 2018-19 and to students who entered the PhD program in 2017-18 who opted into this system. All other students should refer to the program guide and field statement for the year they entered the program.

Refer to Chapter 2 of the Program Guide for additional important information on the department’s requirements for advancing to candidacy.

Pre-candidacy Requirements for 1st Field International Relations Students

In order to be eligible to advance to candidacy with International Relations as a first field, students must:

1. Complete the IR course sequence (PS 410A, 410B and 410C) for five units each with grades of A- or better.

   The course sequence has three main objectives:
   • To give students a brief introduction to the large academic literature on international politics, with a view to helping them to prepare for the synthesis and analysis they will be required to carry out in the IR field exam. This is done primarily in PS 410A, 410B and 410C, a three-course sequence that covers IR theory, international security, and international political economy.
   • To introduce students to a variety of frontier research problems that animate current work in the field, so that they can see and evaluate examples of how empirical research is actually conducted rather than just commenting on “the classics” or reading pure theory. Thus course syllabi typically mix “classics” and recent articles/books that illustrate the concerns, problems, and potential of current research in IR.
   • To help students initiate one or more of their own empirical research projects, to gain practical experience in elaborating a theoretical argument, drawing out testable implications, assembling and analyzing relevant evidence, and presenting the work in stages before colleagues.

2. Complete one elective course for at least 3 units with a grade of A- or higher. Courses on the course options list below are pre-approved to fulfill this requirement. Courses that do not appear on the course options list below must be approved by the Field Convener on the basis of a written syllabus. Students may also fulfill this requirement by doing a directed reading (Poli Sci 319) with the agreement of the sponsoring faculty member and approval from the field convener on the basis of a syllabus.
Classes taught in 2018-19 within the Political Science department that fulfill this requirement are:

- 314R Challenges and Dilemmas in Am Foreign Policy - Rice (by application)
- 460A Political Economy I - Hall, Gentzkow (Econ) prereqs: 450A, 450B, 356A
- 460B Political Economy II- Fearon, Gabriel Carroll (Econ) prereqs: 356A

Other classes taught in 2018-19 that fulfill this requirement are:

- HISTORY 302G: Peoples, Armies and Governments of the Second World War
- HISTORY 388: Palestine and the Arab-Israeli Conflict
- HISTORY 304J: Religion, Violence, and Empire
- HISTORY 310: The History of Occupation, 1914-2010
- HISTORY 338J: The European Scramble for Africa: Origins and Debates
- HISTORY 356: 350 Years of America-China Relations
- ECON 266: International Trade I
- ECON 268: International Finance and Exchange Rates
- ECON 269: International Finance and Exchange Rates II
- SOC 309: Nations and Nationalism

3. Comprehensive Exam: Pass the IR comprehensive exam during spring quarter of their second year. We recommend that students planning to take the exam meet with the Field Convenor to ask for advice about how to prepare and what a strong exam looks like.

We expect that students taking the IR field exam will have read extensively in the literatures of IR theory, security studies, and international political economy beyond the specific materials assigned in 410A, 410B and 410C. To assist with this task the syllabi for these courses will provide suggestions of recommended extra reading that IR students should most likely be familiar with prior to taking the comprehensive exam.

4. Field Paper: Field papers are due on June 1st of year 2. See section 2.4 of the Program Guide for additional details on the field paper requirement.

Pre-candidacy Requirements for 2nd Field International Relations Students

In order to be eligible to advance to candidacy with International Relations as a second field, students must complete the IR course sequence (PS 410A, 410B, 410C) for five units each with grades of A- or better.

Students designating International Relations as a second field do not need to take the IR comp exam or write an IR field paper.
Pre-candidacy Requirements for 3rd Field International Relations Students

In order to be eligible to advance to candidacy with International Relations as a third field, students must complete two Political Science department courses in International Relations with grades of B or better. These classes must be taken for at least three units each. The courses are to be 3xx or 4xx courses offered by a member of the International Relations field.

Required Minimum Grades

Should a student not receive the required minimum grade in a class taken for their first, second or third field, they may be required to revise and resubmit work associated with the course, retake the course, or take a different course to fulfill the requirement. They may also be advised to switch fields. The appropriate option will be decided by the faculty and communicated to the student by the field convener. All required pre-candidacy course requirements should be completed by the end of the second year in the program so that the student is eligible to advance to candidacy on time. Refer to section 2 of the program guide for additional information on advancement to candidacy.

Additional Learning Opportunities

Students interested in taking International Relations (IR) as one of their two major fields should also avail themselves of other IR learning and research opportunities. Beyond the core sequence, the department sometimes offers specialized seminars on selected topics in international relations. There are numerous opportunities in a range of workshops, inside the department and also in Stanford research centers, for students to present their own research and to hear presentations by outside speakers. Of particular importance is the Workshop in International Relations. This workshop features presentations by students, Stanford faculty, and faculty from other leading institutions and is an important forum for students to engage with new and exciting IR research. The workshop offers students an opportunity to further integrate themselves into a professional community comprised of Stanford faculty, scholars from other institutions, and most importantly, student peers at all stages of doctoral work. IR students are strongly encouraged to enroll in and attend the IR Workshop regularly.
A.4 Political Methodology Field Statement

Justin Grimmer, Political Methodology Field Convenor, 2018-19

The following requirements apply to students who entered the PhD program in 2018-19 and to students who entered the PhD program in 2017-18 who opted into this system. All other students should refer to the program guide and field statement for the year they entered the program.

Refer to Chapter 2 of the Program Guide for additional important information on the department’s requirements for advancing to candidacy.

The field of political methodology includes training in quantitative and formal methodology, in preparation for applying and developing new methods for the scientific study of politics. Students designating political methodology as a first, second, or third field must complete either the quantitative methods stream or the formal methods stream. Students may not choose Formal Theory and Quantitative Methodology as two of their three fields. The quantitative methods stream includes causal inference and the analysis of experiments, model based and Bayesian inference, visualizing data, sampling for survey based research, the analysis of spatial data, and machine learning for prediction and description. The formal methods stream includes individual and social choice theory, game theory and behavioral models.

Basic Training:

The following classes are required of all students in the Ph.D. program regardless of field.

- Introduction to Political Methodology - Intensive 3-week camp for new graduate students
- PS 450A - Political Methodology 1 (must be taken for 5 units)
- PS 450B - Political Methodology 2 (must be taken for 5 units)

While only 450A and 450B are required, we encourage all graduate students intending to do empirical work to take the entire sequence (450 A, B, C and D).

Exemption from Required Methods Classes

Students who believe they have a strong understanding of the content of 450A, 450B or 356A may take a placement exam. Students should speak to the field convener if they are interested in pursuing this option. It is extremely rare that any student will enter graduate school with sufficient training to opt out of our sequence.
Quantitative Methodology Stream

Pre-candidacy Requirements for 1st Field Quantitative Methodology Students

In order to be eligible to advance to candidacy with Quantitative Methodology as a first field, students must:

1. Complete 450A, B, C, D with grades of A- or better. 450A, 450B, and 450C must be taken for 5 units each. 450D must be taken for at least 3 units.
2. Complete one advanced class for at least 3 units with a grade of A- or better. See below for a list of preapproved advanced class options. Students must receive written approval from the field convener to count a class not on this list as their advanced class requirement.
3. Complete a polished field paper. See section 2.4 of the Program Guide for additional details on the field paper requirement.
4. Pass a comprehensive exam in spring of their second year, prior to advancing to candidacy. The qualifying exam will cover the material from the basic training and the core methodology courses (450A-D) so the exam can be taken before the completion of the additional advanced course.

Pre-candidacy Requirements for 2nd Field Quantitative Methodology Students

In order to be eligible to advance to candidacy with Quantitative Methodology as a second field, students must complete 450A, B, C, D with grades of A- or better. 450A, 450B, and 450C must be taken for 5 units each. 450D must be taken for at least 3 units.

Students who select Quantitative Methodology as a second field do not take a QM comprehensive exam.

Pre-candidacy Requirements for 3rd Field Quantitative Methodology Students

In order to be eligible to advance to candidacy with Quantitative Methodology as a third field, students must complete 450C and 450D with grades of B or better in addition to the basic training (450A and B) required of all students in the program. 450C must be taken for 5 units. 450D must be taken for at least 3 units.

Required Minimum Grades

Should a student not receive the required minimum grade in a class taken for their first, second or third field, they may be required to revise and resubmit work associated with the course, retake the course, or take a different course to fulfill the requirement. They may also be advised to switch fields. The appropriate option will be decided by the faculty and communicated to the student by the field convener. All required pre-candidacy course requirements should be completed by the end of the second year in the program so that the student is eligible to advance to candidacy on time. Refer to section 2 of the program guide for additional information on advancement to candidacy.
Advanced Class Options - Quantitative Methodology

Classes that qualify as the advanced class include, but are not limited to:

Political Science
- 452 Text as Data - Grimmer
- 460A Political Economy I - Hall, Gentzkow (Econ) prereqs: 450A, 450B, 356A
- 460B Political Economy II - Fearon, Gabriel Carroll (Econ) prereqs: 356A
- 358 Data Driven Politics (not offered 2018-19)

Communication
- 382 Research in Computational Social Science

Statistics
- 200 Introduction to Statistical Inference
- 203 Introduction to Regression Models and Analysis of Variance
- 211 Meta-research: Appraising Research Findings, Bias, and Meta-analysis
- 217 Introduction to Stochastic Processes
- 229 Machine Learning (also listed as CS 229)
- 261 Intermediate Biostatistics: Analysis of Discrete Data
- 262 Regression, Prediction and Survival Analysis
- 270 A Course in Bayesian Statistics
- 290 Paradigms for Computing with Data
- 300A: Theory of Statistics I
- 305A Introduction to Statistical Modeling
- 305B or 305C Methods for Applied Statistics
- 310 Theory of Probability
- 315 Modern Applied Statistics
- 324 Multivariate Analysis
- 362 Monte Carlo Sampling
- 363 Design of Experiments

Economics
- Econometrics classes such as Econ 270, Econ 271 or Econ 272
- 292 Quantitative Methods for Empirical Research
- 293 Machine Learning and Causal Inference

Computer Science
- 224W Social and Information Network Analysis
- 246 Mining Massive Data Sets

Economic Analysis and Policy
- MGTECON 640 Quantitative Methods for Empirical Research
- MGTECON 603 Econometric Methods I
- MGTECON 605 Econometric Methods III
Pre-candidacy Requirements for 1st Field Formal Methodology Students:
In order to be eligible to advance to candidacy with Formal Methods as a first field, students must:
1. Complete 356A and 356B for five units each with grades of A- or higher. Should either class not be offered in a given year, students should speak to the field convener about other class options.
2. Complete two additional advanced courses for at least 3 units each with grades of A- or better. See below for a list of preapproved advanced class options. Students must receive written approval from the field convener to count a class not on this list as their advanced class requirement.
3. Complete a polished field paper. See section 2.4 of the Program Guide for additional details on the field paper.
4. Pass a comprehensive exam in spring of their second year, prior to advancing to candidacy.

Pre-candidacy Requirements for 2nd Field Formal Methodology Students:
In order to be eligible to advance to candidacy with Formal Methods as a second field, students must:
1. Complete 356A and 356B for five units each with grades of A- or higher. Should either class not be offered in a given year, students should speak to the field convener about other class options.
2. Complete one additional advanced course for at least 3 units with a grade of A- or better. See below for a list of preapproved advanced class options. Students must receive written approval from the field convener to count a class not on this list as their advanced class requirement.
3. Students who select Formal Methodology as a second field do not take a Formal Methods comprehensive exam.

Pre-candidacy Requirements for 3rd Field Formal Methodology Students
In order to be eligible to advance to candidacy with Formal Methods as a third field, students must complete PS 356A and 356B or two formal theory courses approved by the field convener. Classes taken to fulfill the 3rd field requirement must be completed with grades of B or better and must be taken for at least three units each.

Advanced Class Options- Formal Methods
- Poli Sci 460A (prereqs: 450A, 450B, 356A), 460B (pre-req 356A)
- Polecon 680, 681, 682
- Econ 203 or 203N Core economic, game theory and industrial organization
- Econ 220 Political Economy I
- Econ 281 Economics of uncertainty
- Econ 282 Contracts, information and incentives
- Econ 286 Game theory and economic applications
A.5 Political Theory Field Statement
Alison McQueen, Political Theory Field Convenor, 2018-19

The following requirements apply to students who entered the PhD program in 2018-19 and to students who entered the PhD program in 2017-18 who opted into this system. All other students should refer to the program guide and field statement for the year they entered the program.

Refer to Chapter 2 of the Program Guide for additional important information on the department’s requirements for advancing to candidacy.

It is expected that students designating Political Theory as a major field will have gained, by the end of their fifth quarter of residence, a good foundation in the political thought of three primary periods: classical (Greek and to some extent Roman), early modern (17th-19th century) and contemporary (20th and 21st century).

Each year, the faculty will offer courses that focus exclusively upon, or will include substantial reading in, each of the above areas. During their first and second years, students are expected to become conversant with the selections on the Political Theory Core Reading List (see below).

Pre-candidacy Requirements for 1st Field Political Theory Students

In order to be eligible to advance to candidacy with Political Theory as a first field, students must:

1) Complete four PT courses for five units each with a grade of A- or above. Three of these courses ought to be core courses in Ancient, Modern, and Contemporary theory. The fourth class is elective. These classes must be taken in addition to the one class all Poli Sci PhD students must take to fulfill the Political Theory program requirement (see below for a list of classes that fulfill that requirement.)

In 2018-19 the core classes are:

- Contemporary: PS 437C 20th Century and Contemporary Political Theory (Chapman, Fall)
- Ancient: PS 330A Origins of Political Thought, (Ober, Winter)
- Modern: PS 432R Selections in Modern Political Thought (McQueen, Spring)

In 2018-19, the elective class options are:

- PS 333M Research and Methods in Political Theory (Reich, Winter; for students in year 2+)
- PS 338 Universal Basic Income (Bidadanure, Spring)
- PS 438R The Greeks and the Rational (Ober, Spring)

Students who would like to deviate from the core and/or elective options must receive permission from the field convenor. Students will be evaluated on class performance and substantial papers written in these classes.
2) Comprehensive Exam: Students taking PT as a first field must pass a PT Comprehensive Exam in spring quarter of their second year. This will be in the form of an individual oral exam of ca. 1.5 hours, conducted by at least two faculty members in the subfield. The exam is based on courses taken by the student and the Reading List. The exam will be on a Pass/Fail basis. The examiners will prepare a written report on the exam, noting both strengths and weaknesses; that report will be shared with the student and with other members of the subfield.

3) Field Paper: Students taking PT as a first field will write a field paper in PT. See section 2.4 of the Program Guide for additional details on the field paper requirement.

**Pre-candidacy Requirements for 2nd Field Political Theory Students**

In order to be eligible to advance to candidacy with Political Theory as a second field, students must complete three PT courses for five units each with a grade of A- or above. These courses ought to be core courses in Ancient, Modern, and Contemporary theory. These classes must be taken in addition to the one class all Poli Sci PhD students must take to fulfill the Political Theory program requirement (see below for a list of classes that fulfill that requirement.)

In 2018-19 the core classes are:

- Contemporary: PS 437C 20th Century and Contemporary Political Theory (Chapman, Fall)
- Ancient: PS 330A Origins of Political Thought, (Ober, Winter)
- Modern: PS 432R Selections in Modern Political Thought (McQueen, Spring)

Students who would like to deviate from the core and/or elective options must receive permission from the field convenor. Students will be evaluated on class performance and substantial papers written in these classes.

Students with PT as a second subfield do not take a PT comprehensive exam or write a PT field paper.

**Pre-candidacy Requirements for 3rd Field Political Theory Students**

In order to be eligible to advance to candidacy with Political Theory as a third field, students must complete two PhD level courses in Political Theory for at least 3 units each with grades of B or better. These courses ought to be two of the three core courses in Ancient, Modern, or Contemporary theory. These classes must be taken in addition to the one class all students must take to fulfill the Political Theory requirement (see below for a list of classes that fulfill the PT requirement).

In 2018-19 the core classes are:

- Contemporary: PS 437C 20th Century and Contemporary Political Theory (Chapman, Fall)
- Ancient: PS 330A Origins of Political Thought, (Ober, Winter)
- Modern: PS 432R Selections in Modern Political Thought (McQueen, Spring)
Advancement to Candidacy

Each spring, in advance of the department meeting to review graduates, the members of the subfield will convene to discuss students taking first or second fields in the subfield. On the basis of this meeting, the Field Convener will prepare a candidacy recommendation for the Director of Graduate Studies concerning each PT first field student in their second year, or any PT first field student beyond their second year who has not yet advanced to candidacy. The basis of the recommendation will be performance in courses, Field Paper, and the Comprehensive Exam.

Refer to Chapter 2 of the Program Guide for additional important information on the department’s requirements for advancing to candidacy.

Political Theory Workshop (PS 433)

First-field PT students in their first year are expected to enroll in the workshop each quarter. PT first-field students after their first year, and PT second- and third-field students, are strongly encouraged to attend the workshop, whether enrolled in it for credit or not.

The Political Theory Requirement

All students in the Political Science PhD program must take at least one course in Political Theory before advancing to candidacy. This class must be taken for 5 units and a letter grade of B or better. Courses that fulfill this requirement in 2018-19 include:

Fall:
- PS 437C: 20th Century and Contemporary Political Theory (Chapman)

Winter
- PS 330A: Origins of Political Thought (Ober)
- PS 333M Research and Methods in Political Theory (Reich); for students in year 2+; satisfies the PT requirement for students with Political Theory as a first, second or third field only.

Spring:
- PS 432R: Modern Political Thought (McQueen)
- PS 438R: The Greeks and the Rational (Ober)
- PS 338 Universal Basic Income (Bidadanure); satisfies the PT requirement for students with Political Theory as a first, second or third field only.

Students who would like to take a class not listed above to fulfill the Political Theory requirement must receive the permission of the field convener prior to taking the class.
Political Theory Core Reading List (valid for students entering in Fall 2017 onward)

This is a deliberately limited list of works that are the subjects of, and/or the intellectual foundations of, large and substantial and active literatures in the field. Mastery of this list is meant as a step towards enabling students who are taking PT as a first field to understand the premises and the arguments engaged by various strands of the current PT literature, to evaluate that literature critically, and to contribute to it. These works are not specifically meant as models of how to write a PT paper.

Anderson, "What Is the Point of Equality?" (Ethics 109, pp. 287-337)
Arendt, “What is Freedom?”; “What is Authority” (both in Between Past and Future); The Human Condition Part I (pp.1-21); Part II, chs. 4-8 (pp. 22-67) and Part V, chs. 24-29 (175-207)
Aristotle, Nicomachean Ethics (bks. 1-2, 5, 8-10), Politics (bks. 1-3, 7-8)
Bentham, Introduction to the Principles of Morals and Legislation (chs. 1-5, 10, 12-14, 17)
Berlin, Two Concepts of Liberty (published as a pamphlet and in Four Essays on Liberty)
Burke, Reflections on the Revolution in France
Cohen, On the Currency of Egalitarian Justice, and Other Essays... (chs. 1-2); Self-Ownership, Freedom, and Equality (Introduction, chs. 3-4, 10)
Dahl A Preface to Democratic Theory
Du Bois The Souls of Black Folk
Foucault, Discipline and Punish. Part I, chapter 1; Part III, chapters 1, 2, 3
Habermas, Between Facts and Norms Chs. 1, 7 & 8 (pp. 1-41; 287-387)
Hamilton, Madison, Jay, The Federalist (nos. 1-5, 8-10, 14, 34-5 37-40, 49, 51, 63, 78, 85)
Hart, The Concept of Law
Hegel, Philosophy of Right (Part 3: “The Ethical Life”)
Hobbes, Leviathan
Kant, Groundwork of the Metaphysics of Morals, Political Writings (ed. Reiss)
Locke, “A Letter Concerning Toleration”; Second Treatise of Government
Machiavelli, Prince; Discourses on Livy (Dedicatory letter-I.18; I.25-34; I.37; I.55; I.57-9; preface to II-II.10; II.27-9; III.1-5; III.7-9.)
Marx, Communist Manifesto; German Ideology (Part 1); Preface to A Contribution to the Critique of Political Economy; Critique of the Gotha Program
Mill, On Liberty; Utilitarianism; Representative Government (chs. 1-8, 18); Subjection Of Women.
Nagel, “The Problem of Global Justice” (Philosophy and Public Affairs 33, 113-137)
Nietzsche, Genealogy of Morals
Nozick, Anarchy, State and Utopia
Nussbaum, Frontiers of Justice, chs. 1 and 3
Okin, Justice, Gender, and the Family, Chs.1, 7, 8 (pp. 3-24, 134-186)
Pitkin The Concept Of Representation
Plato, Apology; Crito; Gorgias; Republic
Raz, *The Morality of Freedom*
Rousseau, *Discourse on the Origins of Inequality; Social Contract*
Schmitt, *Concept of the Political*
Strauss, “Persecution and the Art of Writing” (in *Persecution and the Art of Writing*); “The Three Waves of Modernity” (in *Introduction to Political Philosophy*)
Thucydides, *The History of the Peloponnesian War* (bks. 1-3, 5-7)
Walzer, *Spheres of Justice*
Williams, “Realism and Moralism in Political Theory” (in *In the Beginning Was the Deed*); *Shame and Necessity*, Chs. 1 ("Liberation of Antiquity"), 4 ("Shame and Autonomy")
Young, *Justice and the Politics of Difference*: Chs. 1-4

**The works on this list are profitably read in conjunction with these general surveys**
Balot (ed.), *Companion to Greek and Roman Political Thought*
Estlund (ed.) *Oxford Handbook of Political Philosophy*
Gaus and Kukathas (eds.) *Handbook of Political Theory*
Goodin, Pettit, and Pogge (eds.) *A Companion to Contemporary Political Theory*
Klosko (ed.) *Oxford Handbook of the History of Political Philosophy*
Kymlicka, *Contemporary Political Philosophy* (2nd Edition)
Miller et al. (eds.) *Blackwell Encyclopedia of Political Thought*
Ryan, *On Politics*
Schofield and Rowe, *History of Greek and Roman Political Thought*
Wolin, *Politics and Vision*